

MINUTES

NOVEMBER 2020 HRANA BOARD OF DIRECTOR'S MEETING

23 NOVEMBER 2020

1. Because of the corona virus the regular meeting scheduled for 4 November was not held. Instead, a ZOOM meeting was held on 23 November. CO Rick Rudell called the meeting to order at 1600. The following board members were on-line for the meeting: Fred Metz, Carroll Bains, Doug Williams, John Allen, Charles Walker, Troy Snead and Judy Ready. Jim Dobberteen and Kent Von Fecht participated by phone. Chris Swanson did not participate.
2. Secretary's Report – Kent Von Fecht – The September minutes had been sent out in September and all comments or changes had been noted. The minutes have been posted on the web site since September so are considered approved.
3. Treasurer's Report – Jim Dobberteen provided a Statement of Financial Position as of October 31, 2020. There was very little activity since the last report. Financial reports are available upon request.

Jim did present two items that will require action. HRANA needs to maintain its corporate structure, which entails filing the annual registration with Virginia. He recommends retaining our attorney and allowing him to act on our behalf. The annual cost is \$200. Second, to satisfy the requirements to remain a tax-exempt organization we should continue to file the required tax form with the IRS. Currently this service is being provided at no cost to us. It could be done in-house if necessary.

4. Membership Report – Doug Williams provided a current membership report which shows 390 members. Three new members joined during

September and October. The expired membership list now has 37 names on it. Board members are requested to check the list and communicate with any delinquent members that they know. Doug is still not completely satisfied with the roster format. Doug mentioned that he will continue to prepare welcome-aboard letters for new members and forward them to Rick for signature.

5. Plans and Programs

Judy had nothing to report since all events for the rest of the year are cancelled, including luncheons and social events. The clubs are still closed with no schedule for reopening. It has been suggested that we may want to go to one evening event per year due to declining attendance.

6. PAO Report – The next Wings of Gold deadline is 15 December. The Fall edition of WINGS OF GOLD magazine has an excellent write-up concerning the POW/MIA wreath presentation, NAS Oceana virtual air show and the summer presentations at the Naval Aviation Monument. Rick and Carroll will prepare an article about the remaining available plaque spaces at the monument. This will be the final wall.

7. Luncheons – All luncheons are on hold pending further availability of the club and restrictions on gatherings. It has been suggested that we might want to go to bi-monthly once luncheons resume.

8. Monument Report – Fred reported all plaques are caught up and that the monument did not receive any damage during the protests in that area. Fred is working with the city in an effort to try and get them to assume statue cleaning responsibility.

9. Old Business – There have been no volunteers for board positions. Kent's duties will be divided up among other board members. Rick will be responsible for meeting agendas and minutes. Fred has agreed to take

over the email list. As other duties come up for action Kent will work with the assigned person to provide guidance and samples of any required correspondence. Once the current stock of squadron shirts, wings, etc. is exhausted, no further merchandise orders will be placed.

10. New Business – The question came up concerning thank-you letters for donations. Kent will check his files for any samples of letters used in the past.

Fred expressed the need for a squadron pass-down log. It should list who to contact for every squadron action and requirement. Examples would include city officials concerning the monument, NAS Ocean gate access, MWR contacts and the air show coordinator. There are many others that should be listed.

11. CO/XO comments – Rick said that he had hoped to spend a little more time on the “Organizational Changes” document that included input from several board members. The document is basically a roadmap which includes many topics to move HRANA toward the future in this challenging period of change. He will initiate steps to begin some brainstorming sessions.

12. Hot Wash Up – Fred discussed the importance of deciding what HRANA will be and what the Board of Directors will be.

13. Next Meeting – January

14. Adjourn -1730

